

D-47011/3/2013-ADMIN.  
Government of India  
Ministry of Chemicals and Fertilizers  
Department of Chemicals and Petrochemicals  
Shastri Bhawan, New Delhi  
Dated: 8th January, 2024

**OFFICE ORDER NO. 04/2024**

**Subject: Appointment of Transparency Officer, 1<sup>st</sup> Appellate Authorities (FAA), Central Public Information Officers (CPIOs) and Assistant Public Information Officers (APIO) in the Department as per the provisions of the RTI Act, 2005- reg.**

In supersession of all the earlier office orders regarding appointment of Transparency Officer or 1<sup>st</sup> Appellate Authorities (FAA) or Central Public Information Officers (CPIOs) or Assistant Public Information Officers (APIO) in the Department as per the provisions of the RTI Act, 2005, the Competent Authority in the Department of Chemicals and Petrochemicals in exercise of power conferred under Section 4, 5(1), 5 (2) and 19(1) of Right to Information Act, 2015, hereby appoint the under mentioned officers as Transparency Officer, FAA, CPIO, APIO:-

**A. CPIO and Appellate Authority**

Sr No	Subject	CPIO	First Appellate Authority
1.	All matters related to Finance & Budget.	Sh. Satender Prasad, Under Secretary	Shri Shanker Choudhary, Dy. Secretary
2.	Economic policy inputs on development of chemical and petrochemical sectors; Rendering advice relating to formulation of sectoral policy, Foreign Trade Policy with respect to chemical and petrochemical sectors with thrust on manufacturing, analysis and advice on issues relating to bilateral and multilateral trade, as well as taxes and duties related to industry, including but not restricted to safeguard and anti-dumping duties; Preparation of Monthly DO & Monthly Summary; Examination of multilateral and bilateral issues and processing Policy Notes with economic implications referred to the Office of Sr. E.A.; Planning and Gender Budgeting on behalf of the Department of Chemicals and Petrochemicals; Coordination with NITI Aayog; any other item where economic intelligence is required.	Shri Chitvan Singh Dhillon, Deputy Director	
3.	All matters related to PSUs viz. HOCL & HFL.	Smt. Pamela Suresh Kuma, Under Secretary	Shri K.K. Srivastava,

*[Handwritten Signature]*

4.	All matters related to Bhopal Gas Disaster, Rehabilitation matters, Welfare Commissioner, CPDS and all promotional matters, India Chem. & Departmental events, R&D. All matter related to HIL (India) Ltd.	Shri Sunil Kumar Singh, Under Secretary	Director
5.	Matters related to Pesticides, CIB&RC and DA&FW. Omnibus Chemical Regulation, QCOs and BIS related matters. SCOMET proposals and related issues, Matter related to Health & Safety, Pesticides related matter etc., HS Codes proposals, Budgetary proposals, NCB related matters. International Conventions (Stockholm, Rotterdam), ECHA-PIC notifications.	Dr. Vishal Choudhary, Dy. Industrial Advisor	
6.	Petroleum, Chemicals and Petrochemicals Investment Regions Policy and implementation, PLI Scheme, Chemicals Parks, CWC related matters.  Matters related to Dyes and dyes-stuffs products, Chlor-Alakli Chemicals and Advisory Forum, Coordination with MoEF&CC. Matters relating to Make In India, Public Procurement, Matter related to Chemicals Accidents & Disaster Management.  National Chemical Policy, FTAs & Investments (Regional cooperation), Anti-Dumping, Taxes, duties, trade related matters. Project Import/Input-Output, Import, Export etc., Industry Association/ Grievances, castor oil etc., Chemical clusters Feedstock, Alternate feedstock etc. Work relating to Advisory Forum. Coordination of Group of Secretaries Action Plan.	Dr. Rohit Misra, Dy. Industrial Advisor	
7.	All matters related to Central Institute of Petrochemicals Engineering and Technology [CIPET] and Skill Development,	Shri Sudhir Kumar Tevatia, Under Secretary	Ms. Shalini Mahajan, Joint Director
8.	All matters related to new Scheme of Petrochemicals including National Awards, Plastic Parks, Centre of Excellence, Poly India.	Sh. Satender Prasad, Under Secretary	
9.	Implementation of Bureau of Indian Standards Act 2016, Quality Control Orders, Standardization cell, Co-ordination with BIS and Department of Commerce, Advance Authorisation, Recommendations related to Restricted/Licensed Articles received from DGFT, Textile Advisory Council/ Group, References from DGFT related to Project Import Certificate.	Shri Awijit Rakshit, Director	Shri Deepak Mishra, Joint Secretary

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	Foreign Trade Policy, Free Trade Agreements, Analysis of Import Export data related to Petrochemicals, Creation of New HS Code.  All matters related to Petrochemical Policy, Formulation of new Policy related to Petrochemicals, Plastic Waste Management Rules, Extended Producer Responsibility, Matters related to the Ministry of Environment, Forests and Climate Change [MoEFCC], New Initiatives of Department of Chemicals and Petrochemicals related to Petrochemicals.		
10.	Institute of Pesticide Formulation and Technology (IPFT), Erstwhile IPCL, Petrofils Cooperative Limited, Petrochemicals Perspective Plan, Disaster Management Plan, Fixation of Input Output norms, budget proposals related to Petrochemicals Sector, Monitoring of applications for R&D recognition referred by DST, Seminars, Meetings, Logo and Financial Support.	Ms. Himanshi Trivedi, Asst. Director	
11.	All matters related to Vigilance	Smt. Pamela Suresh Kuma, Under Secretary	Shri H. Kam
12.	All Establishment matters, General Administration of the Department, IT Procurements, COVID-19 related coordination. Web, and Social Media and Cash.	Smt. Manju Singh, Under Secretary	Suanthang, Joint Secretary
13.	All matters related to Official Language	Shri Ramanuj Gautam, Senior Translation Officer	Shri Rakesh Kumar, Deputy Director (OL)
14.	All matters related to Statistics & Monitoring, Innovation Action Plan, ISO Certification, Competition Law, Citizens Charter	Shri Ram Sajeewan, Director or	Shri Ganga Kumar, Dy. Director General
15.	Parliament Questions, Parliament Assurances, Issues related to Standing Committee/Consultative Committee, Litigation cases on PG Portal & LIMBS Portal, RTI cases, Preparation of Annual Report and related work, Information on Achievement of DCPC, Material on Important issues for inclusion in the speech of PM and President, Reports on Projects/ Programmes/ Schemes /inauguration or foundation stone laying etc to PMO & others Ministries, Draft Cabinet Notes from other Ministries/Departments/ Cabinet Secretariat, References received from Cabinet Sectt., PMO and other Ministries/ Departments, Preparing / sending/uploading of Monthly/ Quarterly /Yearly Report /Returns of on subject related various portals viz CIC Portal etc., Shram Award, Padma Award, Anti-Terrorism day and others, Media	Shri Shibu Das, Under Secretary	Shri Ram Sajeewan, Director or

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Division related activities, Matters related to Republic day/Independence day, Issues on Pragati, Other misc coordination related work involving both the Policy Divisions. Holding of SoM. e-Samiksha, Monitoring of Public Grievances		
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**B. Transparency Officer (Section 4)**

Smt. Divya Parmar, Economic Adviser	As per Section (4) of RTI Act,2005
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**C. Central Assistant Public Information Officer {Section 5(2)}**

Shri Kheem Singh Chauhan, SO (Parl./RTI/Grievance)	As per Section (4) of RTI Act,2005
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2. This Issues with the approval of Secretary (C&PC).



(Manju Singh)

Under Secretary to the Government of India

Tel. No. 23386013

To

All Concerned Officers, D/o C&PC.

Copy to:-

1. PSO to Secretary (C&PC).
2. Sr. PPS to JS&FA, D/o C&PC.
3. RTI Cell, D/o C&PC.
4. Tech. Director, NIC, D/o C&PC with the request to post the order on the website of the Department.